

NYS Temp Service Program Appointment Form

Payroll Office
SUNY Plattsburgh
Kehoe Building 912 (9th floor)
Plattsburgh, NY 12901

**NYS Temp Service Program
Student Appointment Form**

Tel: (518) 564-3113
Fax: (518) 564-4600

Instructions for Students:

1. Select appropriate academic year and semester(s) to work.
2. Electronically fill out all the required information in the section below.
3. Forward the signed form to your supervisor to complete.

Select Academic Year: Select the semester(s) to work: ☒ Fall/Spring ☐ Summer

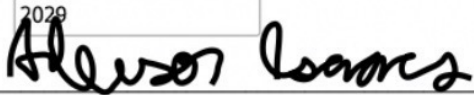
Student Name: Isaacs, Allison J. Banner ID: 701689373 Email: aisaa005@plattsburgh.edu

Are you legally authorized to work in the US or will be by the time of appointment? SUNY Global ID: 2005313724

Do you have another job on campus? Which department?

☒ I certify that I am a matriculated student for the academic year and/or fit the criteria to work for summer at SUNY Plattsburgh.
It is my responsibility to inform my supervisor if I no longer meet the above criteria.

Expected graduation date:

Student Signature:  Date: 07/23/26

To be completed by the supervisor

Department: FitnessCenter Hire Date: 8/24/26

JOB DESCRIPTION	ACCOUNT #	PAYRATE
	900559-05	16.00
GroupExerciseInstructor		

☒ I certify as the supervisor of the above student, that they are registered at SUNY Plattsburgh (see below).

Connie Fesette3161
Supervisor Name / EXT (please print)

Connie Fesette 8/25/26
Supervisor's Signature / Date

Payroll Use

Registered Hours at SUNY Plattsburgh

Payroll Cleared?

Semester	Levl	Reg Hrs
Fall 2026	U	17

Semester	Levl	Reg Hrs
Spring 2027		0

FWS: FWSE: G: E: R: M: