ATTENTION ALL STUDENTS--EXCITING INTERNSHIP OPPORTUNITIES AVAILABLE!!!

THE **DEPARTMENT OF ANTHROPOLOGY** IS SPONSORING THE FOLLOWING INTERNSHIPS—

Summer (paid) $15/hour, min. 16 hours/week **or** Fall (credit-bearing) minimum 10 hours week. Scheduling is flexible.

These are ethnographically-grounded internships sponsored by the Department of Anthropology. By ethnographically-grounded, we mean focused on the human dimensions of the experience, in which interns will engage in thinking ethically and anthropologically. In order to ensure an anthropologically-grounded internship, interns are encouraged to enroll, concurrently (for fall internships), in the Internship Seminar (ANT451a) in which the anthropological aspects of the internships will be clarified through group discussion.

Exact content/expectations of the internships, both paid and credit-bearing will be developed in consultation with both anthropology faculty sponsor and internship site supervisor:

For students' interest in **Business, Entrepreneurship, Anthropology and Education, Communication, Culture and Technology**

SCHLUTER SYSTEMS—PLATTSBURGH, NY
- **Possible internship for summer/fall with Schluter-Systems working with Lindsey Blair—2012 anthropology graduate/**Training and Development Specialist - North America | Schluter-Systems L.P**. Projects may include:**

Great opportunity to learn from the ground up the process of updating training systems for Schluter University and project management.

Below are some of the high level responsibilities and duties in which interns may be involved:
   COURSE AND PROGRAM MANAGER PREPARATION–
·   Learn to and provide production review QA's.
·   Research course/training topics
·   Continuously curate course lists
·   Preview/demo courses for learning navigation
·   Create courses to build up general course library
·   Release courses to appropriate audiences
·   Coordinate with Training Development specialist on special tasks Coordinate with all NA branches for training needs
- Work with senior management for training requests
- ·   Generate PR materials for the site
   ·   Develop content themes
   ·   Script e-blasts for content themes
   ·   Create schedules for PR and content themes

- Communicate e-blasts to LMS admin
- Participate in LMS Committee Meetings
- Help manage/create digital signage for iGotcha
- Assist with company required/compliance training launches
- Evaluate various department needs for improvement
- Develop strategies for collaboration across teams
- Meet with departments on areas for development
- Implement proposed strategies for department successes
- Evaluate onboarding needs across NA and initiate solutions to improve processes

Minimum requirements:
- An interest in anthropology, social sciences, education, business. Preference may given to anthropology majors/minors--however, non-anthropology majors/minor should feel free to apply!
- Maturity, strong work ethic, initiative and the ability to collaborate with diverse groups of people
- Enthusiasm and a willingness to learn about company dynamics and culture!

This is a ***career-building opportunity*** for the right student(s) to learn valuable skills in project management, training and education, and problem-solving while working for an international company!

Students interested in the Summer paid internship-- **application deadline: July 15, 2022**, and/or fall credit-bearing internship–**application deadline: August 10, 2022**, should indicate their interest and submit the following application materials:

--A one-page (maximum) statement of interest, including preference for summer or fall term, and how this internship may support your academic and/or professional interests,
--a list of any relevant courses, and
-- a copy of your DegreeWorks.

Send to: Dr. Deborah Altamirano, Department of Anthropology, [deborah.altamirano@plattsburgh.edu]